

SIR JOHN
SOANE'S
MUSEUM
LONDON

13 LINCOLN'S INN FIELDS
LONDON WC2A 3BP

TELEPHONE: +44 (0) 20 7405 2107
EMAIL: admin@soane.org.uk www.soane.org
REG CHARITY NO: 313609

SIR JOHN SOANE'S MUSEUM

FREELANCE EDUCATOR (Schools)

Background

Sir John Soane's Museum is the idiosyncratic house-museum of the great neo-classical architect Sir John Soane and still displays his collection of antiquities, furniture, models and paintings in the same state in which they were left at the time of his death in 1837. In keeping with Soane's vision that the Museum be a place of education and creativity, the Learning programme aims to inspire interest in and understanding of the Museum and its collections, as well as architecture and the arts more broadly, among people of all ages and backgrounds.

The Learning Programme

The Learning programme at Sir John Soane's Museum consists of three audience-focussed strands: schools, children and young people and families.

Schools

The schools programme welcomes both primary and secondary groups to the Museum through a range of curriculum-linked sessions, as well as through live-streamed virtual visits. The team also offer special projects where we partner with different organisations to deliver various activities such as one-off study days, teacher CPD and work experience opportunities. Our full range of sessions can be viewed [here](#) but everything we do is linked closely to both the National Curriculum and the history of the Museum, the life, work and collection of Sir John Soane.

Children & Young People

The department runs four monthly architecture clubs: Building Explorers, which happens weekly during term time for our three closest Primary schools; The Young and New Architects Clubs which are run monthly on a Saturday for ages 7 – 15; and the Architectural Drawing Course which happens monthly over six sessions for 15-18 year olds. Day-long workshops for children happen during the holidays. There is a youth panel which meets once per month, made up of members aged 15-24 who help to shape the activities, events and opportunities we offer to this age group.

Families

The families programme involves occasional drop-in workshops held at the weekends, in half-terms and school holidays.

The Team

The Learning team consists of a part-time Learning Manager (3 days), a part-time Learning Officer (3.5 days) and a team of around ten freelance educators who support programme delivery.

The Role

We are looking for two new freelancers to join our pool of educators, who would primarily support the schools' programme.

Responsibilities

- Deliver tours of the museum for school groups of all ages (KS2-5)
- This includes general tours of the museum, subject specific tours and object-handling workshops for which all training will be provided.
- Attend bi-annual freelancers meetings in person or online (half-day).
- Help set-up and clear away from sessions as required
- Adhere to all relevant museum policies including child protection and safeguarding, conservation rules for use of the museum, health & safety, fire evacuation, first aid, etc. (a full induction will be given).

Person Specification

Essential

- Experience of working with children and/or young people in a formal or informal education setting, ideally in another museum, gallery or heritage site.
- Experience of working with schools and delivering sessions linked to the National Curriculum.
- Subject knowledge of relevant topics such as art history, architecture, archaeology, ancient and modern history and classics.

Desirable

- Knowledge of Sir John Soane and the Soane Museum.
- Experience of working with neurodivergent children and / or those with additional needs.

Equality, Diversity, Access and Inclusion

- The Museum is an Equal Opportunities Employer, committed to equality, diversity and inclusion and welcomes applicants from all backgrounds.
- Please advise us if you have any access needs or require reasonable adjustments to be made in order to be able to attend an interview.

Fee

- **£175 (full day rate), £90 (half-day rate).** Attendance at in meetings and training events are chargeable at the half-day rate.

- Freelancers should invoice for their fee in a timely manner within the same financial year as the session takes place but ideally within a month of the booking. They are responsible for their own tax and national insurance contributions and must be registered as self-employed.

Conditions

- Any offer is subject to the receipt of two satisfactory references from a current or previous employer.
- Freelance educators require an enhanced DBS check and should be signed up to the [DBS update service](#) in order to provide this.

Application

- If you are interested applying for in this role, please send a CV & Covering Letter to Learning Manager Lettie Mckie, lmckie@soane.org.uk by Thursday 23rd March. Interviews will be held on Thursday 6th April.