**Exhibitions Registration Form**

Confidential

Please contact the Volunteer Manager, Katie Weston, via [volunteer@soane.org.uk](mailto:volunteer@soane.org.uk) or on 07592 088826 if you have any questions about the role or need the registration form in a different format.

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| --- | --- | --- | --- | --- | --- |
| **Your Details** | | | | | |
| First Name |  | Surname | |  | |
| Address |  | | | | |
| Postcode |  | | | | |
| Date of Birth |  | | Phone Number | |  |
| Email |  | | | | |

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| **Your Availability** |
| We hope that you’ll be able to join us for about a day each week for a period of 3 months, although these hours can be spread across several days and some volunteering may be undertaken remotely. We typically install and de-install exhibitions on Mondays and Tuesdays, when the Museum is closed, but we are happy to discuss individual flexibility and work around commitments for all other projects. |
| Please let us know any other relevant additional information about your availability: |

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| **Please tell us why you would like to volunteer in this role?** |
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| **. We’re looking for someone who is:**   * **Interested in museums and galleries. This role would be ideal if you are considering a career in curating** * **Comfortable volunteering as part of a team** * **Comfortable using computers for basic office tasks (Microsoft Word, PowerPoint and Excel will be used regularly as part of this role)** * **Interested in research and writing, and ideally you will have some writing, proofreading and research experience** * **Eager to learn about object handling. This role will include assisting in the install and de-install of exhibitions. It may also include the use of ladders and working from height, so that ability is preferred but not mandatory. We will provide training for this aspect of the role**   **Please let us know how you feel you match these qualities. You don’t need to have any previous experience of volunteering but let us know how you match these points based on your existing interests and skills.** |
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| **Confirming your registration** |
| Sign below to let us know that all the information supplied on this form is correct to the best of your knowledge. |
|  |

**Thank you for completing the form.**

If you are returning this form as an attachment please email to Katie Weston, Volunteer Manager at: volunteer@soane.org.uk

If you are returning this form by post please post to:

**Volunteer Manager**

**Sir John Soane’s Museum**

**13 Lincoln’s Inn Fields**

**Holborn, London**

**WC2A 3BP**