



## SIR JOHN SOANE'S MUSEUM LONDON

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REG CHARITY NO: 313609

### **Volunteer Visitor Assistant**

#### **About us:**

Sir John Soane, the son of a bricklayer, became one of the most celebrated architects of his day. When he died in 1837, he left the home that he designed to the public. Today the museum fulfils his wish and presents his collection of art, sculptures, books and furniture as it was in 1837, so visitors can step back in time into his beautiful and unusual house.

#### **What will the role involve?**

Volunteering alongside experienced members of staff you will play an integral role in the daily running of the Museum, through welcoming, engaging and inspiring our visitors, and helping to safeguard our collections.

We give you full training, and would suit anyone who might enjoy museums, old houses and interesting collections and speaking to visitors about it all. Every Museum space at the Soane has a welcoming and helpful face, with paid Visitor Assistants based in several rooms, and volunteers based in the Dome, Crypt, Kitchen.

Our shifts run 10.00am to 1.30pm and 1.30pm to 5.00pm, with up to 4 volunteers per session. Volunteers rotate around 3 different spaces throughout the shift.

#### **About you:**

We welcome applicants from all sections of the community and you don't need to have volunteered before. We may be able to make adjustments for applicants with a disability or long term condition.

As an organisation we want to offer opportunities especially to those from our local community and to people new to museums and heritage. No previous museum experience is required.

#### **What we will offer you:**

Through this role you can develop skills in customer service and knowledge about museums and collections. You will:

- Nurture your passion for art, history, and architecture.
  - Enjoy new experiences, learn new skills, and develop knowledge.
  - Meet new people - from visitors to members of staff and fellow volunteers.
- Everyone has a variety of interests and expertise!

You will also get:

- Full training – this will include a welcome day training session and may also include project specific training
- Support from experienced staff including the Volunteer Manager and front of house team.
- Information about opportunities and events connected with the Museum
- Reimbursement for out-of-pocket travel expenses up to a maximum of £12.50 per day.
- Invitations to take part in talks and events as part of the Volunteer programme
- A weekly newsletter from the Soane
- A variety of volunteer activities and trips through the year.

### **Time commitment**

Our volunteers help us to open to the public on a daily basis.

We recommend volunteers offer a minimum of one shift per fortnight, but we ask for at least one shift per month, or a minimum of 6 shifts total over a 12 month period.

### **How to apply**

To apply please complete an application via our [Volunteer Portal](#), or alternatively please contact [volunteer@soane.org.uk](mailto:volunteer@soane.org.uk). We hold informal chats via Microsoft Teams.

Please contact the Volunteer Manager, Victoria Witty, via [volunteer@soane.org.uk](mailto:volunteer@soane.org.uk) if you have any questions about the role or need to apply in a different format. If you have an access need you would like to let us know about at this stage, please get in touch and we'll be happy to answer any questions.