



## SIR JOHN SOANE'S MUSEUM LONDON

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REG CHARITY NO: 313609

### **Volunteer Visitor Assistant**

Volunteering alongside experienced members of staff, and playing an integral role in the daily running of the Museum, Volunteer Visitor Assistants help to provide our visitors with a world-class visitor experience. The role includes welcoming visitors to the Museum, interpreting the different and unique spaces for visitors, and safeguarding the collections to ensure they remain as they were left in 1837 for future generations of visitors. On a rotational basis Volunteer Visitor Assistants are situated in key areas of the museum including; the Crypt with the famous sarcophagus of Seti I, the unique Colonnade where Soane displayed his collection of classical relics and plaster casts, and the temporary exhibition gallery.

### **Why volunteer at Sir John Soane's Museum?**

- \*Meet new people - from visitors, to members of staff, to fellow volunteers - with a variety of interests and expertise
- \*Indulge your passion
- \*Engage with local history and architecture
- \*Learn new skills and gain valuable work-related experience
- \*Be invited to take part in talks, events and the Volunteer Lecture Series at the Museum.
- \*Experience the complexities of working in a visitor facing role in this unique house museum

Reimbursement for travel expenses is offered for up to a maximum of £8 per day.

### **Who can be a Volunteer Visitor Assistant?**

Sir John Soane's Museum is proud to have a history of welcoming volunteers from diverse backgrounds and with varied expertise – from those seeking to improve their English skills to retired architects, via students of classics, archaeology, architecture, and even physics.

Are you reliable, responsible and trustworthy?

Are you able to welcome visitors, with diverse interests, from around the world?

Are you friendly and confident, with good communication skills?

Are you able to adapt to change?

Are you able to stay alert and vigilant to ensure the safety of our collections?  
Are you keen to learn more about the Museum?  
Are you willing to attend induction and training events?

Above all, we are looking for volunteers who are enthusiastic about the role and able to work with our close-knit team of staff and volunteers.

### **Time commitment**

The role of a Volunteer Visitor Assistant best suits someone who is able to commit at least three months, consisting of a regular duty on either a morning (10am-1:30pm) or an afternoon (1:30pm-5pm) once a week or once a fortnight; an all day shift (10am-5pm) is also an option.

Shifts take place during Museum opening hours, 10am-5pm Tuesday – Saturday.

### **How to apply**

If you are interested, please complete a Volunteer Registration form and send it to: Katie Weston, Volunteer Co-Ordinator, 13 Lincoln's Inn Fields, London, WC2A 3BP or by email to [kweston@soane.org.uk](mailto:kweston@soane.org.uk)

\*You should note that as we are a National Museum security clearance will be necessary, this is a prerequisite of all who wish to volunteer with us and is not meant to offend in any way.